WINTER WEATHER: BE NINERREADY!

Safety Tips

- **Slow down!** Allow plenty of time for travel to work/school.

- **Drive carefully.** Keep a safe distance between your car and other cars. Watch for pedestrians.

- **Dress warmly.** Wear layers and shoes with good treads.

- **Be prepared.** Keep an emergency kit in your car with a blanket, flashlight, water and non-perishable food. For a full checklist of suggested items, visit emergency.uncc.edu/ninerready.

- **Stay updated.** Check the latest weather conditions before heading out. Keep in mind that weather conditions where you are may be different than the conditions where you are going.

Winter in Charlotte

The Charlotte area typically experiences two or three winter weather events each year, most often between January and early March. Precipitation types and accumulation levels can vary widely across the area. The average annual snowfall amount for Charlotte is approximately four inches.

For additional information on winter weather:

- Visit emergency.uncc.edu/ninerready for tips and information.

- Monitor your local conditions by visiting the National Weather Service website at weather.gov.

- Review University Policy 701, Adverse Weather and Emergency Events, by visiting legal.uncc.edu/policies/up-701.

WINTER WEATHER AND CONDITION NOTIFICATIONS

When there is a weather event or other emergency event that causes a change in the University’s operating condition, you will be notified through the channels below.

**EMAIL**
A message will be delivered to your University account

**WEBSITE**
A banner message will appear at uncc.edu

**SOCIAL MEDIA**
Updates will be posted on Facebook and Twitter

**WEATHER HOTLINE**
Call (704) 687-1900 for information

**IMPORTANT NOTICE:** If a weather or other emergency event impacts campus, a change in operating condition may be ordered. Employees and students should always exercise good judgment when determining if they can safely travel to campus. The information in this publication about operating conditions is a summary of the information contained in University Policy 701, Adverse Weather and Emergency Events, but it is not exhaustive. All employees and students should familiarize themselves with the policy by visiting legal.uncc.edu/policies/up-701.
Condition 1 (C1)
**REDUCED OPERATIONS**

The chancellor has determined that adverse weather or another emergency event is likely to have an impact on the local area. The campus, however, is clear for both foot and vehicle traffic. Classes are in session, most offices are still open, and employees are expected to be at work.

**Students**
Classes are in session, and students are expected to attend. However, students should exercise good judgment about their ability to reach campus safely. If students cannot attend classes, they should immediately contact their professors.

**Faculty**
Classes are in session, and faculty are expected on campus. However, faculty should exercise good judgment about their ability to reach the University safely. If faculty cannot teach their scheduled classes, they should immediately notify their department chairperson and their students.

**Staff**
Mandatory employees: Mandatory employees are expected to report to work as scheduled. Non-mandatory employees: Non-mandatory employees are expected to report to work as scheduled, but they should exercise good judgment about their ability to reach campus safely. Employees who cannot make it to campus should immediately contact their supervisors to determine how they will account for missed time:

- Compensatory time (must be used if available)
- Telecommuting
- Annual or bonus leave
- Make up time within 90 days
- Leave without pay

Visit legal.uncc.edu/policies/up-701 for definitions of mandatory and non-mandatory employees.

Condition 2 (C2)
**SUSPENDED OPERATIONS**

The chancellor has determined that adverse weather or another emergency event is likely to have an impact on the campus. Safety risks or logistical challenges are more severe, and non-mandatory employees and students should avoid campus. Only mandatory services are open.

**Students**
Classes are canceled. Off-campus students should not travel to campus. On-campus students should consult uncc.edu for a list of open services.

**Faculty**
Classes are canceled. Faculty should not travel to campus.

**Staff**
Mandatory employees: Mandatory employees are expected to report to work as directed. Any non-exempt employees who are required to work during a C2 status will receive equal time off on an hour-for-hour basis.

Non-mandatory employees: Non-mandatory employees should not report to work. However, the time missed during a C2 weather event must be accounted for in one of the following ways (with approval of supervisor):

- Compensatory time (must be used if available)
- Telecommuting: Employees with approved teleworking agreements already in place are expected to work during a C2 event if they have all necessary utilities.
- Annual or bonus leave
- Make up time within 90 days
- Leave without pay

Visit legal.uncc.edu/policies/up-701 for definitions of mandatory and non-mandatory employees.

Condition 3 (C3)
**CLOSURE**

The University has obtained approval from the president of the University of North Carolina system to close because a severe and sustained adverse weather event or other emergency is impacting campus. Students and non-mandatory employees should avoid campus. Because UNC Charlotte cannot independently declare a C3 event, all staff members should be prepared to account for their time off unless otherwise notified.

**Students**
Classes are canceled. Off-campus students should not travel to campus. On-campus students should consult uncc.edu for a list of open services.

**Faculty**
Classes are canceled. All faculty should avoid campus.

**Staff**
Mandatory employees: Mandatory employees are expected to report to work as directed. Any non-exempt employees who are required to work during a C3 status will receive equal time off on an hour-for-hour basis.

Non-mandatory employees: Non-mandatory employees should not report for work. Time missed is excused. Employees with approved teleworking agreements already in place are expected to work during a C3 event if they have all necessary utilities.